**PITCHCOMBE PARISH COUNCIL**

Approved minutes of the meeting of Pitchcombe Parish Council

in the Village Hall on Thursday 24th March 2022

starting at 7.30 pm

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|  | Attendance recorded as Parish Councillors Phillipa James (chair), Nigel Shaw, Beverley Gorton and County Councillor Williams, |
|  | Council recorded apologies for absence received from District Councillor Job, Parish Councillors Jamie Cross and Richard Pearson |
|  | Declaration of Interests in items on this agenda were invited in accordance - none |
|  | Public Session: none |
|  | Council approved the Minutes of the meetings held on December 8th 2021 |
|  | Matters arising which are not on this agenda –  Pitchcombe name sign – Glos Highways will replace in new financial year |
|  | Reports from District Councillor Job not available |
|  | **Report from County Councillor Williams** distributed via email  Budget agreed by County Council  Survey on bus service received over 1000 replies and it was noted the disruption to local and national services |
|  | Council agreed the **Finance reports** as attached  payment list as attached were approved  Council approved salary increase in line with NALC national agreement at 20p per hour backdated to September 21  Council approved annual subscription to GAPTC, noting that discount for qualified clerk has now been applied £72.18  Grant and donation request for £90 for “portaloo” for the Queens Jubilee agreed |
|  | Council noted that **PATA Payroll** will commence payroll on 1/4/22 and therefore from September to March, the Clerk has acted as a locum Clerk.  It was noted that the 6 month probationary period has been satisfactorily completed |
|  | Council agreed that **PC email** be moved to [pitchcombepc@gmail.com](mailto:pitchcombepc@gmail.com) to avoid problems with security and constant “junk” emails |
|  | Council noted update on the **Telephone box**  £190.57 balance but maintenance costs still to be paid. Librarian is checking stock weekly and ensuring titles are up to date. Children’s puzzles would be welcome. |
|  | Council noted update on the **dangerous junction** from Cllr Williams. Accident reports, signage and single pole by the side of road has been brought to the attention of Highways Manager and Line Manager. The ability for speed monitoring issues have been reported by Police and also crossing on the road surface is not marked on the road |
|  | Council considered update regarding **Pavement parking** at Pitchcombe Junction and agreed to postpone further action at the present time. |
|  | Council considered update on **40mph limit**  £15k from Cllr Williams Highways budget has been allocated from Glos Highway Manager for 40mph zone work  Update on 20mph strategy received from Cllr Williams- CC did not adopt the motion and a policy has to drafted, approved and actioned before the strategy can move forward |
|  | **Lurks Lane** repair/maintenance email correspondence to be considered namely a request has come from resident that the Parish Council take a lead role in organising repairs, funding, local meetings etc  The Clerk has distributed information from resident which stated that legal advice on ownership/responsibility of maintenance was to be obtained. This has not been able to be completed by the resident  The Clerk has distributed information regarding “un-adopted road maintenance” from other Parish area  The Clerk has distributed email history on correspondence between resident and Glos Highways which appears to confirm road has not been adopted  Cllr Williams gave verbal confirmation from Glos Highways that the road has not been adopted  **Council considered**   * if the Council should undertake a land registry search (£70) but felt that this would not show anything new which resident already knows * Council was advised that the Parish Council does not have a Power to spend on highway matters whether adopted or unadopted * Council could not hear directly from members of the public on this matter as no residents attended * Council noted the “6 month rule”   Clerk was asked to advise the residents that It was suggested that they may like to form a resident’s group and arrange meetings to progress this amongst themselves, as unfortunately the Council can not usefully help on this occasion. |
|  | Council considered **planning applications** received and noted actions taken under delegated authority  Kellavie Wragg Castle Lane [S.22/0190/FUL](https://publicaccess.stroud.gov.uk/online-applications/applicationDetails.do?keyVal=R6D9WXPNKIP00&activeTab=summary) expiry date 4/4/22- **Council raised concerns over appearance** (details requested by Clerk who will submit comments as outlined in emails to clerk)  Pitchcombe Mill [S.22/0115/LBC](https://publicaccess.stroud.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R5WTSUPNJZ900) expiry date 18/3/22 – under delegated authority the PC submitted “support” |
|  | Council noted **temporary road closure notices** 41214 Halfway Pitch  The notice was not clear if residents have access and this point has been raised on behalf of the residents by Chair of Council |
|  | Council considered report from Councillor Shaw -  “**Challenges for the future wellbeing of the Pitchcombe community**” report received and distributed via email -bfwd from previous meeting  Following a meeting in November 21, a Village Hall EGM anticipated in December 21 had to be postponed due to Covid  Publicity for new Chairperson of Village Hall needed to be wider  Cllr Shaw suggested a follow up report explaining progress since the November 21 meeting  It was noted that the Parish Council does not have ownership or responsibility for the Village Hall but felt it was for the benefit of the community of Pitchcombe to have an active Village Hall committee  **Cllr Shaw will draft a letter for distribution** |
|  | **Council agreed future meeting date on 26th May 2022 7pm for AGM and 8pm for Parish Assembly**  Council was asked considered bi-monthly meetings to allow the progression of actions and continuity of information- to be formally approved at AGM  Council agreed format for Parish Assembly- Clerk to invite Village Hall, Glos County Councillor and District Councillor and Chair of Council to present a report  **Queens Jubilee –** road closure order (free), Gloucester Road to Pitchcombe House (no name) Cllr Shaw to provide road number -Clerk to submit request  Church is purchasing mugs for under 16’s in the village. Local residents are organising a fund-raising event at the Village Hall and funds will be used for the Jubilee Party “**Bring your own picnic”** (prizes and gifts) which residents are organising**.** The Parish Council are making a donation of £90 for portaloo costs |
|  | **Any other business for information purposes only**  Cotswold Challenge information -noted  Damaged wall correspondence with Glos Highways noted |
|  | **Close of meeting 20. 49** |