**MINUTES OF PARISH COUNCIL MEETING**

**HELD AT 7.00PM ON 26th May 2022**

**IN THE VILLAGE HALL**

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|  | **Welcome and introductions –** |
|  | **Election of Chairman – nomination/seconded of Cllr Philippa James followed by signing of acceptance of office papers** |
|  | **Election of Vice-Chairman was carried forward to next** |
|  | Attendance recorded as Parish Councillors Phillipa James (chair), Nigel Shaw, Beverley Gorton and Richard Pearson District Councillor Job |
|  | Council recorded apologies for absence received from County Councillor Williams, Parish Councillor Jamie Cross |
|  | **Declaration of Interest for matters on the agenda were invited-** none |
|  | **Minutes of the previous Parish Council Meeting held on 24TH March 2022** were approved |
|  | **Council agreed to continuation delegation to Clerk of authority** to make submission of comments on planning matters where no meeting of the Council is able to be held |
|  | **Council considered if changes are required to standing orders or financial regulations –** carry forward until model standing orders are published later in this year |
|  | **Council considered if any changes are required to its Complaints, Freedom of Information or Data protection policies procedure -**carry forward until model standing orders are published later in this year |
|  | **Council considered dissipation of information to the wider community and agreed to use “pitchcombe net” and a list of dates to be put on the notice boards** |
|  | **Council agreed changes are required to the asset register – 4 notice boards, 2 bus shelters, laptop , telephone box, ( new values/nominal values)** |
|  | **Council reviewed representation on outside organisations - none** |
|  | **Council considered if any changes are required to insurance policy for the coming year- Clerk to check that individual items on asset register are covered** |
|  | **Council considered if any changes are required to the banking mandate - none** |
|  | **Council approved its independent internal auditor – as last year** |
|  | **Council agreed it wishes to renew its subscription/contracts to GAPTC, PATA Payroll etc** |
|  | **Council approved the financial reports and payment list as attached** |
|  | **Council approved its AGAR completion and delegated to the Chair of Council to sign the appropriate forms** |
|  | **Council agreed that its meeting schedule shall be as 4th Thursday of May, 28th July, September, November, January, March commencing at 7.30pm** |
|  | **Public Participation was invited –** member of the public spoke regarding Lurks Lane, -He has been advised that the road can be adopted by GCC but will need to be in good condition. Some home owners have deeds that show they have responsibility but other home owners do not have this ownership in their deeds.  Further advice is being sought by owners from “ Devcoord” /Glos Highways (Highway Manager)  A public meeting may be called by residents and suggested that the Council chair such a meeting.  It was noted that the Council could not be responsible for the project, hold funds, or engage contractors. Council suggested that the resident could arrange a meeting of other residents to discuss this. Further suggestions included possible management company, arranging a holding account, insurance policies  Also suggested that the residents obtain a realistic quotation for the works |
|  | **Council received update on Queen’s Platinum Jubilee**  **£430 raised by attic sale and bingo event**  **Road closures have been authorised**  **BBQ, music and children’s games have all been organised and then a cake will be cut – Saturday**  **Church service, Pimms in the churchyard and distribution of mugs to children will take place on Sunday**  **Any balance of funds will be donated back to the Village Hall** |
|  | **Report received from County Councillor distributed via email and will be attached to Parish Assembly minutes** |
|  | **Council noted new Speed Watch Safety fund has been launched to improve safety of county’s roads and considered the matter in relation to the main road The Council will continue to campaign for lower speed limits** |
|  | **Council received update on A46 junction and damaged bus shelter – carried forward pending update from the County Councillor. The Chair of the Parish Council will continue to lead on this matter. The bus shelter is secure. It was felt that the location of the bus shelter is vulnerable from speeding cars. The Council agreed not to make an insurance claim at this time.**  **Consideration given to a VAS but not carry forward**  **Chair to follow up with Police Commisisoner/County Councillor** |
|  | **Council received update on** t**he signs, barriers and road cones which were left behind by Gigaclear after works on 21 March** – now cleared |
|  | **Report received from District Councillor Job and will be attached to the minutes of the Parish assembly** |
|  | **Council noted update on planning matters- following information distributed the Clerk and noted that:**  **22/0935/HHOLD- Barn View , Wragg Castle Lane, Council happy to support**  **22/0190/FUL Kellavie, Wragg Castle Lane,- SDC approved**  **Ref:S.22/0115/LBC Pitchcombe Mill, SDC approved** |
|  | **Close of meeting at 19.59** |