

**MINUTES OF A PITCHCOMBE ANNUAL PARISH COUNCIL MEETING HELD IN
PITCHCOMBE CHURCH ON
THURSDAY 16th May 2024 AT 7. 22 PM**

Present: Cllr Philippa James Chairman
Cllr Beverly Gorton
Cllr Michael Parsons

In Attendance: 1 Member of the Public

1. Election of Chairman.

It was proposed by Cllr Mike Parsons and seconded by Cllr Beverly Gorton that **Cllr Philippa James be elected as Chairman.** This was agreed unanimously.

2. Election of Vice Chairman.

The Election of Vice Chair was deferred until the next Parish Council Meeting.

3. To consider and approve Co-options to the Council (if any nominations).

The Council agreed to the Co-option of Cllr Nigel Shaw.

4. Apologies.

The Council received apologies for absence from County Cllr Sue Williams. It was noted that District Cllr Gary Luff had not been informed of the Meeting date change from Thursday 23rd May.

5. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears).

There were none.

6. Approval of the Minutes from the Parish Council Meeting held on Thursday 28th March 2024.

The Minutes were accepted and duly signed as a true record.

7. Council to approve the Delegation of Authority for the Clerk to submit comments on Planning matters (where no Meeting of the Council can be held).

The Council agreed.

8. Council to consider if changes are required to the Banking Mandate.

The Council agreed to the removal of the previous Clerk Belinda Holder and the addition of the new Clerk Tracy Slator.

9. Council to confirm it wishes to renew its Annual Contracts with: GAPTC, PATA and Council & Parish Websites.

The Council agreed to the renewal of its Annual Contracts with GAPTC, PATA and Council & Parish Websites.

10. Planning application:

S.24/0727/FUL

Hillside, Pitchcombe GL6 6LN: Erection of a replacement garage

<https://publicaccess.stroud.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

The Parish Council supported the application but would have preferred to have seen a garage more in keeping with the Cotswold surroundings.

11. Council to agree that the meeting schedule will be the 4th Thursday in: March, May, September and November.

The Council agreed to this change on the understanding that it would be reviewed in 6 months time.

12. Accounts.

a. To approve the Accounts for Payment.

The following accounts were presented for payment:

Accounts for payment:	To be authorised on May 16th 2024		
Payee	Chq Number	Amount	Reason
GAPTC	484	£82.79	Annual Membership
PATA	485	£125.20	Annual Membership
HMRC	486	£39.60	Salary Tax
T Slator – April Salary	487	£158.69	Salary
T Slator – April expenses	488	£42.65	Expenses
Parish Council Websites	489	£160.00	PC Website
Community First Trading Limited	490	£196.09	PC Annual Insurance
T Slator – May Salary & Expenses	491	£195.49	Salary & Expenses: <i>Salary £158.69. Expenses £36.80</i>
HMRC	492	£39.60	Salary
	Total	£1,040.11	

The Council unanimously approved the accounts for payment.

b. To complete the Annual Governance Statement.

The Council confirmed the Annual Governance statement and it was duly signed by the Chairman and Clerk.

c. To adopt the Accounts for the year ended 31 March 2024.

The Council unanimously agreed to adopt the accounts and therefore agreed to the completion of the Certificate of Exemption.

13. Date of the next meeting – TBC based on point 11. on the Agenda.

The next meeting will be held on Thursday 26th September 2024 at 7.30pm in Pitchcombe Village Hall.

THERE BEING NO FURTHER BUSINESS

THE MEETING CLOSED AT 8.05 PM

Signature:

Date: